



Hampshire Archery Association

Chairman: Mrs Margaret Taylor, 34 North End Grove, Portsmouth, Hampshire, PO8 2NG
Secretary: Mrs Pauline Hunton, 1 Old Barn Close, North Waltham, Hampshire, RG25 2BW
Treasurer: Mrs Louise Belbin, 50 Coulsdon Road, Hedge End, Southampton SO30 0JR

TERMS OF REFERENCE FOR TREASURER

TREASURER DUTIES ARE:

1. To monitor the financial activities of the County and keep full records
2. Advise the County meetings of current financial position.
3. Produce a Statement of Accounts for the Annual General Meeting.
4. Submit any proposals to the Executive regarding fees payable to the Association.
5. Recommend the appointment of an Auditor to the A.G.M.
6. Arrange for notification and collection of affiliation forms and fees